

**LONDONDERRY TOWNSHIP (LDT)  
BOARD OF SUPERVISORS' (BOS I) MEETING  
TUESDAY, AUGUST 10, 2010**

**CALL TO ORDER:** Supervisors Richard Brown and Midge Leitch were in attendance as was Bob Johnston, Engineer. Richard Brown opened the BOS Meeting at 7:30 PM.

**COMMENTS FROM THE PUBLIC:** None

**MINUTES OF JULY 26, 2010 BOS II MEETING:** As the Minutes of the 07-26-2010 BOS II Meeting had been previously read by the BOS, Richard Brown made a motion to approve the Minutes as written. Midge Leitch seconded the motion and the vote was unanimous.

**TREASURER'S REPORT – JULY, 2010:** Howard Benner read excerpts from the July Treasurer's Report. The BOS thanked Mr. Benner.

**QUICK BOOKS AUTHORIZATION:** Mr. Benner requested authorization from the BOS to bring in an expert to assist with adding Open Space and Escrows to the Quick Books operations for the Township. Following discussion the BOS authorized Mr. Benner to consult with a Quick Books expert. Morita Kelly with the State of PA and Todd Reid were suggested as possible resources.

**LCTCB NEW NAME SUGGESTIONS:** Mr. Benner explained that the Executive Committee of the Lancaster County Tax Collection Bureau was seeking suggestions for a new name. Mr. Benner supplied a list of suggested name changes and asked the BOS to let him know their preferences for a new name.

**AUDITOR:** Mr. Benner said the Township is in the process of retaining the services of an outside auditing firm. Mr. Benner has secured the names of two auditing firms currently consulting with Atglen Borough and Christiana Borough. West Sadsbury is currently using elected auditors. Mr. Benner will continue to keep the BOS informed as his search progresses.

**TOWNSHIP REPORTS:**

**A. ZONING OFFICER/BUILDING INSPECTOR REPORTS:** Richard Brown highlighted portions of the Zoning Officer's July, 2010 Report. There were three (3) building permits issued with zero (0) building permits pending. One (1) demolition permit was issued. Total fees collected for permits were \$2,130.54. Seven (7) Use and Occupancy permits were issued and seventeen (17) various construction inspections were conducted. The Dehaven property compliance is on schedule. Mr. Beers supplied appropriate information in response to a Roop Right-To-Know request. Mr. Beers investigated a complaint regarding construction without a permit on White Horse Road.

- B. ROADMASTER:** Secretary Janice Hearne reported the 2010 Road Improvements Bid documents have been written and a request for bids were advertised on Friday, 08-06-2010 and 08-13-2010, The bid deadline will be at noon on 08-23-2010 with bids being opened and read following the 08-23-2010 noon deadline. The Roadmaster will report the bid results at the BOS II Meeting on 08-23-2010.
- C. EMERGENCY MANAGEMENT (EM):** An LDT Emergency Contact List was compiled and distributed to Chuck Freese, EMC; BOS (3); Bill Beers, Permits & Zoning; Bob Johnston, Engineer; Allen Reynolds, Roadmaster; and Janice Hearne, Secretary.
- D. PLANNING COMMISSION (PC):** Richard Brown read a synopsis of the July 20, 2010 PC Meeting submitted by PC Chairman, Rich Henryson. Mr. Sam Damico presented a sketch plan proposing a subdivision of one (1) acre from a parcel totaling 14.7 acres. Canine Partners for Life requested one new building and an addition to an existing building on the property. The PC noted storm water and parking were issues to be considered. In addition this land development may require a major application. Once a formal plan has been submitted the PC will review the plan and make a recommendation to the BOS. The next PC meeting will be held on **Tuesday, 08-17-2010 at 7:30 PM**
- E. OPEN SPACE (OS) COMMITTEE:** The July OS Meeting was cancelled. The next OS meeting will be held on **Wednesday, 08-18-2010 at 5:30 PM.**
- F. HISTORICAL COMMITTEE (HC):** The August HC Meeting will be a Field Trip for HC members. The next HC meeting in September will also be a Field Trip.
- G. WEBSITE/NEWSLETTER:** The next Newsletter will be published on the website in September. The BOS wrote a letter to all LDT residents regarding House Bill 2431 and Senate Bill 1357. This letter is currently at the printers and will be sent to all residents using the printers' bulk mailing permit. The letter was emailed to all residents for whom the Township has an email address and was posted to the LDT website. Richard Brown read portions of Sen. Pileggi's letter dated 07-28-2010 and Tom Houghton's letter dated 07-19-2010. It was noted that Rep. Tom Houghton stated he was against HB 2431, but Sen. Pileggi did not state his position on SB 1357.

**OLD BUSINESS:**

- A. HONEYCROFT VILLAGE – Fire Hydrant (1):** Bob Johnston explained the fire hydrant located on Route 41 at Honeycroft Blvd. (west entrance) was requested by the Cochranville Fire Company to provide for the health, safety, and welfare of the Honeycroft residents. In addition it was a condition of approval for the revised unit layout. The fire hydrants of Honeycroft Village are to be paid for by Honeycroft and this stipulation was included in the developers' Agreement.
- B. NEW DALEVILLE – Punch List and Escrow Release:** Mr. Johnston said that following discussions with Roadmaster Allen Reynolds it was determined that any damaged inlets would be **replaced** not repaired.

Gilmore is in the process of reviewing the request for escrow release and will advise the BOS as soon as the review is complete. Midge Leitch stated the Township must be certain there is more remaining in escrow than the total projected costs/expenditures on the punch list.

Bob Johnston said Tim Smith, Northeast Inspections, has reviewed Scott Andress' New Daleville Resident's Punch List and this list meshes with the Gilmore Punch List. Mr. Johnston said Scott Andress has a copy of the Gilmore punch list and Midge Leitch said the BOS should be certain that Mr. Andress is on board with both punch lists and the developer's responses to these lists. The BOS and Bill Beers, as well as New Daleville residents, must be certain all violations of the design elements are addressed prior to the developers' exit from the project.

Richard Brown asked Mr. Johnston about converting the large basin into a dry basin. Mr. Johnston responded that it would be necessary to remove 2-3 feet of earth and add stone. The small basin was converted by removing earth and adding stone and pipe. Both basins must be stabilized with grass.

Richard Brown asked about the median and handicap ramps/curb cuts. Are there Federal requirements for this space? Supervisor Brown said IF this is a requirement then the developer must install them. Mr. Johnston said the approved plans call for textured, colored asphalt crosswalks. The pavers are a line item on the drawing and in the escrow sheet. The developer is currently installing the prefab insert mats into the concrete in accordance with the approved plans. No answer concerning the Federal requirements for access to the median public spaces was forthcoming.

- C. ACT 537 PLAN:** Bob Johnston met with David Sweet for the purpose of finalizing all revisions and attachments to the Plan. Mr. Johnston requested the authority to send the Act 537 Plan to the Pennsylvania Department of Environment (PA DEP) for comments. Richard Brown made a motion to authorize Bob Johnston to send the Act 537 Plan as revised by David Sweet and Bob Johnston to the PA DEP for Act 247 Review. Midge Leitch seconded the motion and the vote was unanimous.
- D. Act 167 – Stormwater Management:** Mr. Johnston explained this was an unfunded mandate requiring LDT compliance. There are impaired streams in LDT (Red Clay and possibly White Clay) which are impaired from farming rather than building. There are still many unanswered questions regarding Act 167. Mr. Johnston said he would scan and forward an electronic copy of the map to the Township.
- E. MS4:** Mr. Johnston gave a short synopsis of MS4. He said that based on the 2010 Census and a possible increase in population, LDT may be required to comply with its mandates. He will forward to the Township a map of all LDT stormwater systems and basins.

- F. 2009 & 2010 WINTER STORM – FEMA Update:** Secretary Hearne reported the Township had a communication from PEMA (Pennsylvania Emergency Management Agency) indicating there would be a payment to the Township of \$9,238.96. This amount represents an eligible payment of 75% of the total FEMA project cost of \$12,318.61. The BOS thanked EMC Chuck Freese for his assistance in declaring a State of Emergency.
- G. DAMBRO REQUEST FOR ESCROW:** Mr. Johnston will meet with Tim Smith to determine the work completed against the escrow release requested by Mr. Dambro. The BOS asked that Jerry McCormick be contacted and requested to supply the cost of installing sidewalks throughout Londonderry Meadows, sidewalks on the perimeter properties and sidewalks on the interior properties.

**NEW BUSINESS:**

- A. 904 GRANT APPLICATION ASSISTANCE – September 1, 2010 at 8:30 AM, West Chester:** Secretary Hearne requested and was granted permission to attend the meeting.

**ANNOUNCEMENTS / CORRESPONDENCE:**

- A. SUPERVISORS' THANK YOU LETTER TO PennDOT:** Richard Brown read the Supervisors' letter dated 08-09-2010 to PennDOT thanking them for repairing Route 926.
- B. PLANNING COMMISSION MEETING:** Tuesday, 08-17-2010 at 7:30 PM
- C. NEXT BOS II MEETING 08-23-2010 at 7:30 PM - TASK FORCE MEETING to follow:**

**PAY BILLS:** The bills were reviewed and paid in the usual manner.

**ADJOURNMENT:** As there was no further business before the BOS, a motion was made by Richard Brown and seconded by Midge Leitch to adjourn the meeting at 8:42 PM. The vote was unanimous.

Respectfully submitted,

Janice H. Hearne  
Administrative Secretary